

**CCNG Advisory Group
January 21, 2011**

MINUTES

Team Members Present		
<input type="checkbox"/> Kim McRae <input type="checkbox"/> Susan Formby <input type="checkbox"/> Linda Kluge <input type="checkbox"/> Anne Hernandez <input type="checkbox"/> Kathryn Fowler <input type="checkbox"/> Louise Linder	<input type="checkbox"/> Sue Burgess <input type="checkbox"/> Walter Coffey <input type="checkbox"/> Eve Byrd <input type="checkbox"/> Alfreda Walker <input type="checkbox"/> Zandra Matthews <input type="checkbox"/> Joan Carlson	<input type="checkbox"/> Meredith Swinford <input type="checkbox"/> Martin Dickman <input type="checkbox"/> Melanie McNeil <input type="checkbox"/> Vicki Morton <input type="checkbox"/> Kellee Chassner <input type="checkbox"/> Patrice Earnest
Others Attending: Carolyn Roper, Debbie (from Dalton) Attending by phone: Kelly @ AG Rhodes, Alfreda Walker @CMS		

DISCUSSION

Topic Discussed	By Whom	Main Points
Welcome and Introductions	Sue Burgess	Brief introductions by members. Minutes from the last meeting (11/12/11) were accepted.
Brief Updates	Linda Kluge (Advancing Excellence, GA LANE)	<ul style="list-style-type: none"> Preparing for the 4th Learning Session for the Advancing Excellence pilot with 3 nursing homes in Macon to improve staff stability and enhance leadership skills. This will be held on February 3rd. Presentation made on the January national AE LANE Convener conference call regarding how Georgia achieved 100% enrollment in Phase II of the AE Campaign. Will be providing some advice to another state on how to work with state partners in the work of the LANE. GMCF has emailed all nursing homes the tools on the AE website to track measures since the MDS 3.0 reports for data will not be available for some time. Shared the data from Quarter 3 for public measures that were just posted to the NH Compare Website. Announcement of the California LANE AE Webinar on Advance Care Planning Tools and Techniques shared.
2010 Accomplishments	Kim McRae	<ul style="list-style-type: none"> Kim reviewed the “small book” of work that has been done in the past year – including over 24 presentations in 2010! Some highlights reviewed included: building the advisory/partnership group, integrating the AE LANE into the CCGN, list serve development to disseminate information, newsletter with national reach, translation of the artifacts of CC in process for adult day and affordable housing, a very successful summit with legislative involvement, greater attendance and reaching out to many more participants; the Picker project Phase I participation, DVDs about dementia care and culture change were distributed to each NH in GA and partners, Athens/Valdosta Symposia held with CMP funds were held

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		<p>with good evaluation results and ah-ha moments.</p> <ul style="list-style-type: none"> • Kim shared the importance of measuring our work in this area – and hopes to meet with others to identify these soon.
Steering Committee Report	Walter Coffey	<ul style="list-style-type: none"> • Steering Committee is meeting quarterly. • Updated logo for the CCNG was shared. • New template being developed for website/newsletter. • 12/15/10 Steering Committee report was reviewed. Discussed the budget information and how all efforts for the CCNG have been accomplished in 2010 for just under \$70,000. • Structure and working guidelines were reviewed, including the task groups and the levels of participation. All agreed this was a good delineation of efforts. • Results of the Jerry Duberly meeting were shared. • Budget work needs to continue. Advisory Group participants agreed to find ways to financially support the CCNG (the grant we have doesn't pay enough to support a part-time coordinator). Please take the time to think of how you can provide support and get back to us by February 28th for our 2011 work. • Since the CCNG is housed at the Georgia Institute on Aging, the Institute can prepare an invoice that connects to your system for funding. For example, we can invoice your organization for any kind of sponsorship, room rental for meetings, etc. The Institute can receive a "grant" for your organization for culture change work. Also, since there is no funding to send Kim to conferences (both registration and travel), we could invoice your organization to pay for support for registration and/or travel fees.
2011 Goals & Events	Kim/Sue	<ul style="list-style-type: none"> • Possible Mission Statements were shared with all – and version 2 was most supported by the group. Group changed the word care to "support" to be more innovative and empowering for all persons in all settings, choice offered by listing kinds vs. kind. • NEW MISSION STATEMENT: <i>To change the way Georgians think and feel about aging and disability by creating the kinds of support and services we want for our loved ones and ourselves.</i> • Good work Education, Communication and Outreach Team! • Georgia Winter Institute – Kim attended and she hopes to connect more with this group who works with those with disabilities. • Eden at Home training to be held on March 7-9 here in Atlanta. Materials provided discussed the benefits of this

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		<p>across the continuum. Looking for 20 attendees to be invited to this training. Brainstormed the names of those to be invited. Focus will be on dementia care.</p> <ul style="list-style-type: none"> • Picker – Round 2 is to start soon, materials have been modified and this will be done in 22 states. GA is to hold 15 of these focus groups. GA was successful in the 1st round of the Picker grant. Sessions are to be held by June 1st, 2011 with materials to arrive by mid – February. • Bonnie Kantor has resigned from Pioneer Network/ • May 10-11, 2011 there will be a dementia conference with the Best Friends Approach and there will be a session on the “time slips” method of story telling. More information to be shared on this. • Summit to be held on 10/6/2011 at the Loudermilk Center with Joanne Rader and more culture change leaders. • Creating Home Workshop on the MDS 3.0 to be held by CMS in Baltimore in the future.
Task Group Updates	<p>Policy:</p> <p>Practice:</p> <p>Education, Communication and Outreach</p>	<ul style="list-style-type: none"> • Looking at the use of CMP funds • Now can be found on Pioneer Network site - where homes can look for the building blocks, promising practices and ideas like – “Design on a dollar” • Good work on the mission and logo! Brochures are the next step.
Old/New Business	Kim & Sue	<ul style="list-style-type: none"> • Added Melody Brown to this group to represent the rural providers in Georgia. Mel works for GMCF and the Patient Safety Team there with Anne Hernandez.
Announcement and Adjourn		<p>Next Meeting will be April 15, 2011 Ginny Helms to facilitate this meeting.</p>

NEXT STEPS

Person Responsible	Activity	Due Date
All members	<ol style="list-style-type: none"> 1. Please take the time to think of how you can provide support and get back to us by February 28th for our 2011 work. 2. Think on measures for this work . 	2/28/2011
Linda K/Carolyn R	<ol style="list-style-type: none"> 1. Share the Patient Safety Pulse newsletter re: Culture Change. 2. Check with Kris Mattivi at CFMC re: pacing the GA AE Data report on a website vs. just sending to conveners. 3. Sent Culture Change Network of GA information to all AE Members 	2/1/2011
Walter	Follow up on the meeting with Jerry Duberly	By next meeting

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Kim	Asking UGA and Symposia Partners to look at the ah-ha moments from the symposia and share results from this.	By next meeting
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