



**Steering Committee Minutes  
12/15/10**

Present: Anne Hernandez, Ginny Helms, Mary Arthur, Andrew Hales, Walter Coffey, Kim McRae

Absent: Joanne Grubbs

The Advisory Partners decided to create an executive group (we want to call it a Steering Committee for now) to provide some direction to the work of the network. This group includes the following: The facilitator of each of the three task groups, an ombudsman representative, a representative from GHCA and Aging Services of Georgia and the grant-funded coordinator.

Anne Hernandez - Communication/Outreach/Education task group

Ginny Helms – Policy task group

Mary Arthur – Practice task group

Andrew Hales – Office of LTC Ombudsman

Joanne Grubbs – GHCA

Walter Coffey – Aging Services of Georgia

Kim McRae – CCNG Coordinator

Everyone is thrilled with the direction, successes and responses to our work over the last several years. We had a retreat and developed the three task groups relating to areas of focus. We are rotating co-facilitators (with Kim) of our meetings. We have added AE and LANE to the CCNG.

Structure: We discussed ways to move forward and continue momentum without being too formalized. We will develop a short overview document of our structure and working guidelines. We will bring these forward each year to make sure the group still wants to continue functioning the same way (there may be more appropriate structures in the future and we want to be open to the best choices to keep the movement going in Georgia).

Walter will develop a draft using info from the dialogue in which the SC can respond. Then we will take it to the large group for discussion in January. Informal structure/guidelines for operating, etc to be included. Suggest the following levels:

NETWORK - Larger group (anyone interested in CC – orgs/individuals – professionals/direct care workers/consumers – “supporters” not just “providers”, etc.)

ADVISORY Group/Board? (Working Group/self-directed teams, working regularly –task gps)

STEERING COMMITTEE – small group, ensuring implementation, general direction, etc.

We discussed upcoming events for 2011 – Eden At Home, Dementia Conference and Summit. Walter reviewed a financial draft. The group decided to provide Kim with \$6000 additional dollars for her work this year. Around \$1100 will carry over for the LANE and \$2-3000 for the



CCNG. We need supporting organizations to provide funds to the CCNG so we can add to grant funds to support the work of the coordinator.

Immediate work to include:

Development plan for CCNG (budget for operating, etc.)

Action Plans (tied to time and money)

CMP proposal with clear measureable outcomes

We discussed information gathering – gathering baseline information. gmcfc staff can assist.

We need materials/information and people to present it around the state

We decided we would try to have our next meeting before the Advisory Group meeting, which is set for Friday, January 21<sup>st</sup>. We suggested Thursday, January 13<sup>th</sup> as our next meeting time.